

**THE LORD MAYOR AND CITIZENS OF THE CITY OF WESTMINSTER**

**AND**

**THE MAYOR AND BURGESSES OF THE ROYAL BOROUGH OF  
KENSINGTON AND CHELSEA**

**AND**

**BROMPTON ROAD PARTNERSHIP**

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**AGREEMENT FOR THE BASELINE PROVISION OF CLEANSING,  
HIGHWAYS AND NEIGHBOURHOOD PROBLEM SOLVING AND  
COMMUNITY ENGAGEMENT SERVICES IN THE  
BROMPTON ROAD PARTNERSHIP BID (RATEPAYER)**

**2021-26**

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**IS MADE BETWEEN**

- 1 **THE LORD MAYOR AND CITIZENS OF THE CITY OF WESTMINSTER** of Westminster City Hall, 64 Victoria Street, London, SW1E 6QP, (the **Lead Council**); and
  - 2 **THE MAYOR AND BURGESSES OF THE ROYAL BOROUGH OF KENSINGTON AND CHELSEA**, Town Hall, Hornton Street, London, W8 7NX (the **Council**); and
  - 3 **BROMPTON ROAD PARTNERSHIP** whose operation office is at [xxxxxxx](the "BID Partnership
- each a **Party** and together the **Parties**.

**RECITALS**

- A The Lead Council and Council are local authorities for the purposes of the Local Government Act 2003 and is providing the Standard Services within the BID Area.
- B The BID Partnership is responsible for the management and operation of the BID and for achieving the objectives and aspirations set out in the Proposals.
- C The purpose of this Agreement is to set out for the avoidance of doubt the Standard Services provided by the Lead Council and Council within the BID Area and the benchmark levels against which the provision of the Standard Services will be measured so as to ensure that whenever the BID Partnership wishes to provide any Additional Services, these services are not services which the Lead Council or Council provide pursuant to their existing statutory duties; and the mechanism for the continued monitoring and review of the Standard Services.
- D This Agreement covers the Brompton Road Partnership BID

**IT IS AGREED**

**1 DEFINITIONS**

In this Agreement the following phrases have the following meanings:

**Additional Services** means those services secured or procured by the bid Partnership from the Lead Council and Council or other third party provider to be delivered in addition to the Standard Services.

**Additional Services Provider** means the third party provider who delivers and performs any Additional Services.

**BID** has the meaning given in the Regulations.

**BID Area** means the area within which the BID operates as shown on the plan attached to this Agreement in O.

**BID Arrangements** has the meaning given by section 41 of the Local Government Act 2003.

**BID Levy** means the charge levied and collected within the BID pursuant to the Regulations.

**BID Levy Payers** means the non-domestic rate payers liable for paying the BID Levy.

**Financial Year** means a financial year for the BID Partnership which runs from 1 April to 31 March.

**Operating Agreement** means the agreement (made on or around the date of this Agreement) between the Lead Council, the Council and the BID Partnership which sets out various procedures for the collection, monitoring and enforcement of the BID Levy.

**Performance Notice** means a notice served by the BID Partnership which:

- (i) identifies the Standard Service to which the notice relates;
- (ii) states how the Standard Service is not being provided in accordance with this Agreement; and
- (iii) requests that the Lead Council or Council liaise directly with the provider or contractor responsible for carrying out the Standard Service for the purposes of securing compliance with this Agreement.

**Proposals** means the proposals voted for by the BID Levy Payers in a ballot which sets out the objectives of the BID and identifies the various projects which will be undertaken using funds raised by the BID Levy and voluntary contributions to achieve those objectives and 'Renewal Proposals' has the same meaning save that 'ballot' shall be replaced with 'renewal ballot' and 'Alteration Proposals' has the same meaning save that 'ballot' shall be replaced with 'alteration ballot'.

**Protocols** means the informal procedures to be agreed by the Lead Council or Council and the BID Partnership to assist in the provision of the Standard Services and the commitment to joint working.

**Regulations** means the Business Improvement Districts (England) Regulations 2004 and such amendments to the same which may be made from time to time.

**Standard Services** means the services provided by the Lead Council or Council within the BID Area as set out in Schedule 2 to this Agreement.

**Term** the period commencing on 00:01 on 1 October 2021 and ending on 23:59 on 30 September 2026.

## **2 IT IS AGREED**

- 2.1 Nothing in this Agreement is intended to, or shall be deemed to, establish any partnership or joint venture between the Parties, constitute either Party as the agent of the other Party, nor authorise either of the Parties to make or enter into any commitments for or on behalf of the other Party.

## **3 COMMENCEMENT**

- 3.1 This Agreement shall take effect from the commencement of the Term and shall determine and cease to be of any further effect in the event that:
- 3.1.1 the BID Partnership fails to secure approval of the Proposals, Renewal Proposals or Alteration Proposals in a ballot, renewal ballot, alteration ballot or re-ballot;
  - 3.1.2 the Secretary of State declares void a ballot, renewal ballot, alteration ballot or re-ballot in respect of the BID;
  - 3.1.3 the Lead Council and Council exercises its veto and there is no successful appeal against the veto;
  - 3.1.4 the Term expires;
  - 3.1.5 the Lead Council and Council exercises its discretion to terminate the BID Arrangements in accordance with regulation 18 of the Regulations; or

- 3.1.6 the Lead Council and Council terminates this Agreement pursuant to Clause 8 of this Agreement.

#### **4 THE BID PARTNERSHIP'S OBLIGATIONS**

- 4.1 The BID Partnership shall provide the Lead Council and Council with any information the Lead Council and Council may reasonably require in relation to the carrying out of the Additional Services.
- 4.2 In the event that the BID Partnership intends to change the Additional Services, the BID Partnership shall serve notice on the Lead Council and Council for the purposes of arranging a meeting and at such a meeting the BID Partnership shall consult with the Lead Council and Council in respect of the intended change to the Additional Services.

#### **5 THE COUNCIL'S OBLIGATIONS**

5.1 The Council:

- 5.1.1 shall provide the Standard Services within the BID Area at its own cost for the duration of the Term,
- 5.1.2 shall not use the BID Levy at any time to either fund or procure the Standard Services;
- 5.1.3 may provide different Standard Services, delayed Standard Services or no Standard Services in the event that it is not reasonably practicable to provide the Standard Services by reason of the following:
- (a) adverse weather conditions in the BID Area;
  - (b) an excessive number of pedestrians in the BID Area which would impede or inhibit the carrying out of the Standard Services;
  - (c) restrictions by the Police as to the persons and/or number of persons permitted access in the BID Area;
  - (d) a traffic accident or major spillage in the BID Area;
  - (e) marches, parades, film and theatre premieres, festivals and visits by VIPs in or affecting the BID Area where such activities directly impede or inhibit the Standard Services from being provided; or
  - (f) any other reason in the BID Area or affecting the BID Area beyond the control of the Council

provided always that the Lead Council and Council shall, if possible, provide the BID Partnership with reasonable notice in the event that the Lead Council and Council intends to provide different Standard Services, delayed Standard Services or no Standard Services as a result of any of the reasons mentioned in this clause and the Lead Council and Council shall, if possible, endeavour to recommence the Standard Service as soon as reasonably practicable to the same standard as was in place immediately before the change.

- 5.2 In the event that the Lead Council and or Council intends to change the Standard Services significantly and permanently the Lead Council and or Council shall, if possible, consult with the BID Partnership no less than six weeks prior to that change and such notice shall include:

- 5.2.1 a description of the part or parts of the Standard Services the Lead Council and Council intends to change;

- 5.2.2 a detailed explanation of why the Lead Council and or Council intends to change such Standard Services; and
  - 5.2.3 the date on which the Lead Council and or Council intends to change the Standard Services.
- 5.3 Upon receipt of a Performance Notice from the BID Partnership the Lead Council and or Council shall:
- 5.3.1 carry out a review of the Standard Services identified in such Performance Notice;
  - 5.3.2 consult with the BID Partnership on any action plan arising from such review to secure improvements in the provision of such Standard Services;
  - 5.3.3 use reasonable endeavours to secure the improvement of such Standard Services from their provider; and
  - 5.3.4 keep the BID Partnership informed of the Council's actions and progress in carrying out the action plan.

## **6 PRINCIPLES OF JOINT WORKING**

- 6.1 The Parties agree to:
- 6.1.1 work positively with each other as trusted partners;
  - 6.1.2 share information from third parties that may affect the BID Area;
  - 6.1.3 inform and consult each other, where appropriate, before proposing changes that affect the built environment in the BID Area;
  - 6.1.4 hold joint project meetings on jointly-funded projects;
  - 6.1.5 hold a annual service review meeting where the parties will assess resources, review any issues or concerns to agree and prepare a joint action plan.
  - 6.1.6 agree project timetables and critical delivery paths;
  - 6.1.7 develop bespoke engagement protocols on major projects;
  - 6.1.8 provide responses within agreed timetables to requests for information on the BID Area;
  - 6.1.9 treat information received from in an appropriate manner to the nature of the information, in particular respecting any confidentiality; and
  - 6.1.10 engage the businesses in the BID Area.

## **7 MONITORING AND REVIEW**

- 7.1 The Parties shall meet regularly to:
- 7.1.1 review and monitor the carrying out of the Standard Services;
  - 7.1.2 take account of any representations or recommendations made to them by the other Party and take such action as may be appropriate;
  - 7.1.3 where appropriate, review and monitor the carrying out of the Additional Services and make such recommendations to the BID Partnership as are appropriate; and

- 7.1.4 review any Performance Notices served by the BID Partnership and any steps which should be taken to secure the proper carrying out of the Standard Services.
- 7.2 Within one month from the commencement of the Term the Parties shall agree the dates when they will meet and there shall be at least two such meetings in each Financial Year.
- 7.3 The Parties may arrange further meetings by agreement between them, and the Parties shall endeavour to arrange such meetings no less than 28 days prior to the date of a proposed meeting (or less if otherwise agreed or in cases of emergency).
- 7.4 Any meeting between the Parties may be dispensed with altogether upon the written agreement of the Parties.

## **8 TERMINATION**

- 8.1 The Lead Council and Council may terminate this Agreement:
  - 8.1.1 in the same circumstances in which it may terminate the BID Arrangements under regulation 18 of the Regulations;
  - 8.1.2 in the event that the BID Partnership commits a serious and irremediable breach of this Agreement; and
  - 8.1.3 in the event that the Lead Council and Council terminates the Operating Agreement in accordance with the terms therein.

## **9 PROTOCOLS**

- 9.1 The Parties agree to:
  - 9.1.1 develop any appropriate Protocols that may be required in order to assist the carrying out or provision of the Standard Services (and thereafter to review them annually); and
  - 9.1.2 operate the Standard Services in accordance with such agreed Protocols.

## **10 CONFIDENTIALITY**

- 10.1 Save as set out at Clause 10.2, each Party agree to keep confidential and not to disclose to any person without the prior written consent of the other Party all information (written or oral) concerning the business affairs of the other and any information which has been exchanged about the BID Levy Payers or about other third parties and this obligation shall survive the termination or lapse of the provision of the BID Arrangements and this Agreement.
- 10.2 Each Party consents to the disclosure of the confidential information described at Clause 10.1 to the other Party's agents and professional advisers provided such disclosure is reasonably necessary for the operation of the BID and provided the disclosing Party obtains the agreement of such agents and/or professional advisers to keep confidential any information which is so disclosed.
- 10.3 In the event that the BID Partnership's agents or professional advisers disclose such confidential information, the BID Partnership shall:
  - 10.3.1 be liable to the Lead Council and or Council to the same extent as if the BID Partnership had itself disclosed such confidential information;

- 10.3.2 provide the Lead Council and Council with the names and addresses of such agents or professional advisers together with details of the confidential information so disclosed within seven days of the disclosure of such information.

## **11 NOTICES**

- 11.1 Any notice given to a Party under or in connection with this Agreement shall be in writing marked for the attention of:
- 11.1.1 for the BID Partnership: [insert detail] and
  - 11.1.2 for the Lead Council: Twila Grower [tgrower@westminster.gov.uk](mailto:tgrower@westminster.gov.uk);
  - 11.1.3 for the Council
- and
- 11.1.4 delivered by hand or by pre-paid first-class post or other next working day delivery service to its registered office (if a Partnership) or its principal place of business (in any other case); or
  - 11.1.5 sent by email to the address specified above.
- 11.2 Any notice given shall be deemed to have been given at the time when in the ordinary course of business it would have been received.

## **12 MISCELLANEOUS**

- 12.1 For the avoidance of doubt where any part of this Agreement is incompatible with the Regulations or any other law then such part shall be struck out and the balance of this Agreement shall remain.
- 12.2 The headings appearing in this Agreement are for ease of reference only and shall not affect the construction of this deed.
- 12.3 Where reference is made to a Clause or Schedule such reference (unless the context requires otherwise) is a reference to a clause or schedule attached to this Agreement.
- 12.4 References to the Lead Council or Council include any successors to its functions as local authority.
- 12.5 References to statutes, bye laws, regulations, orders, delegated legislation shall include any such instrument re-enacting or made pursuant to the same power.

## **13 EXERCISE OF THE COUNCIL'S POWERS**

- 13.1 Nothing contained in this Agreement or implied in it shall prejudice or affect the rights, discretions, powers, duties and obligations of the Lead Council or Council under all statutes, byelaws, statutory instruments, orders and regulations in the exercise of its functions as a local authority.

## **14 CONTRACTS (RIGHTS OF THIRD PARTIES)**

- 14.1 The provisions of the Contracts (Rights of Third Parties) Act 1999 shall not apply to this Agreement.



## 15 DISPUTES

15.1 The following provisions shall apply in the event of a dispute:

- 15.1.1 either party shall give to the other written notice of the dispute, setting out its nature and full particulars (a **Dispute Notice**), together with relevant supporting documents. On service of the Dispute Notice, authorised representatives of each party shall attempt in good faith to resolve the dispute;
- 15.1.2 if the parties' authorised representatives are for any reason unable to resolve the dispute within 30 days of service of the Dispute Notice then the matter shall be referred to arbitration before a single arbitrator;
- 15.1.3 the Parties shall jointly appoint the arbitrator not later than 28 days after service of a request in writing by either Party to do so; and
- 15.1.4 if the Parties are unable to agree within 28 days as to the appointment of such arbitrator then such arbitrator (the **Tribunal**) shall be appointed on the application of either Party to the President for the time being of the Law Society.

15.2 In the event of a reference to arbitration the Parties agree:

- 15.2.1 to prosecute any such reference expeditiously;
- 15.2.2 to do all things or take all steps reasonably necessary in order to enable the Tribunal to deliver any award (interim, final or otherwise) as soon as reasonably practicable;
- 15.2.3 the award shall be in writing signed by the Tribunal; and
- 15.2.4 the award shall be final and binding both on the Parties and on any persons claiming through or under them.

## 16 GOVERNING LAW AND JURISDICTION

16.1 This Agreement shall be governed by and construed in accordance with the law of England and Wales and, without affecting the escalation procedure set out in Clause 15, each party agrees to submit to the exclusive jurisdiction of the courts of England and Wales.

This Agreement has been entered into on the date stated at the beginning of it.

Signed by an authorised officer	)	
for and on behalf of	)	
<b>THE LORD MAYOR AND CITIZENS OF</b>	)	.....
<b>THE CITY OF WESTMINSTER</b>	)	Signature of Authorised Officer
		.....
		Print name (ALL CAPITALS)

Signed by an authorised officer	)	
for and on behalf of	)	
<b>THE MAYOR AND BURGESSES OF THE</b>	)	.....
<b>ROYAL BOROUGH OF KENSINGTON</b>	)	Signature of Authorised Officer
<b>AND CHELSEA</b>	)	
		.....
		Print name (ALL CAPITALS)

Signed for and on behalf of	)	
<b>BROMPTON ROAD PARTNERSHIP</b>	)	.....
	)	Signature of Partner
		.....
		Print name (ALL CAPITALS)

## SCHEDULE 1 - BID AREA

The BID Area is the area shown on the following plan:



## SCHEDULE 2 – STANDARD SERVICES: LEAD COUNCIL

List of streets in the BID

Street	Inspection Frequency*	Street Category**
1 ALBERT GATE (All)	Annual	E
ALBERT GATE (All)	Annual	E
BROMPTON ROAD (All WCC Properties)	N/A	TfL/Red Route
DUPLEX RIDE (North Side)	Private	Private
EDINBURGH GATE (All)	Quarterly	B
GROSVENOR CRESCENT (17 & upwards on north side only)	Quarterly	B
GROSVENOR CRES MEWS (27-33 consecutive numbers)	Private	Local Access Road/FW
HYDE PARK HOUSE	N/A	Private
KNIGHTSBRIDGE (up to 199 on south side, up to 116 north side (part in RBKC))	Monthly	SR
KNIGHTSBRIDGE (All) (part in RBKC)	Monthly	SR
KNIGHTSBRIDGE GREEN (All) (part in RBKC)	Annual	E
LANCELOT PLACE (2-8 only)	Annual	E
LANESBOROUGH PLACE (All)	Monthly	Not known
MONTPELIER STREET (2-12? and 2a)	Quarterly	B
OLD BARRACK YARD (1 and 2, not 3, 4?)	Private	Local Access Road/FW
PARK CLOSE (east side only)	Annual	E
PARK LODGE (All)	Private	Private
PARKSIDE (All)	Private	Private
PRINCES COURT (All)	Private	Private
RAPHAEL STREET (All)	Annual	E
WELLINGTON COURT (All)	Private	Private
WILLIAM STREET (1,2 & 3 only)	Annual	E
WILTON PLACE (north side only and east side)	6 Monthly	D
WILTON ROW (part)	Private	Private

Street Names as of 24May2021 (from Susan Bush WCC)

The Standard Services consist of:

1. Cleansing Services as set out in Section 1
2. Highways Services as set out in Section 2 and
3. Neighbourhood Problem Solving and Community Engagement Services as set out in Section 3.
4. Contact Us

Section 1 Cleansing Services

Summary of Standard Street Cleansing Services, June 2021			Street Sweeping					Litter Bins: Emptying & Washing				Footway Flushing		
Street	From	To	Days covered	Min: No: daytime shifts	No: evening shifts	No: night shifts	Response time	Days covered	Min: frequency per day	Response time	Washing Frequency	Daytime schedule	Night schedule	Response time
Albert Gate	Entire		Mon-Fri	1	-	-	2hrs	-	-	-	-	-	-	-
Brompton Road	Entire		Mon-Sun	1	-	-	2hr	Mon-Sun	6	1hr	10 weekly	Mon, Wed, Fri	-	3hrs
Duplex Ride	Entire		<b>Private</b>	-	-	-	-	-	-	-	-	-	-	-
Edinburgh Gate	Entire		Mon-Fri	1	-	-	2hrs	-	-	-	-	-	-	-
Grosvenor Crescent	(17 & upwards on north side only)		Mon-Fri	1	-	-	2hrs	-	-	-	-	Sat	-	3hrs
Grosvenor Crescent Mews	(27-33 consecutive numbers)		<b>Private</b>	-	-	-	-	-	-	-	-	-	-	-
Knightsbridge	(up to 199 on south side, up to 116 north side (part in RBKC))		Mon-Sun	1	1	-	2hrs	Mon-Sun	6	1hr	10 weekly	Mon, Wed, Fri	-	3hrs
Knightsbridge Green	Entire		Mon-Sun	1	1	-	2hrs	Mon-Sun	6	1hr	10 weekly	Mon, Wed, Fri	-	3hrs
Lancelot Place	(2-8 only)		Mon-Sun	1	-	-	2hrs	-	-	-	-	-	-	-
Lanesborough Place	Entire		<b>Private</b>	-	-	-	-	-	-	-	-	-	-	-
Montpellier Street	(2-12? and 2a)		Mon-Sun	1	1	-	2hrs	-	-	-	-	-	-	-
Old Barrack Yard	(1 and 2, not 3, 4?)		Mon-Fri	1	-	-	2hrs	-	-	-	-	-	-	-

Summary of Standard Street Cleansing Services, June 2021			Street Sweeping					Litter Bins: Emptying & Washing				Footway Flushing		
Street	From	To	Days covered	Min: No: daytime shifts	No: evening shifts	No: night shifts	Response time	Days covered	Min: frequency per day	Response time	Washing Frequency	Daytime schedule	Night schedule	Response time
Park Close	(east side only)		Mon-Sun	1	-	-	2hrs	-	-	-	-	Mon, Wed, Fri	-	3hrs
Park Lodge	Entire		Private	-	-	-	-	-	-	-	-	-	-	-
Parkside	Entire		Private	-	-	-	-	-	-	-	-	-	-	-
Princes Court	Entire		Private	-	-	-	-	-	-	-	-	-	-	-
Raphael Street	Entire		Mon-Fri	-	-	-	2hrs	-	-	-	-	-	-	-
Wellington Court	Entire		Private	-	-	-	-	-	-	-	-	-	-	-
William Street	(1,2 & 3 only)		Mon-Sun	1	-	-	2hrs	-	-	-	-	-	-	-
Wilton Place	(north side only and east side)		Mon-Fri	1	-	-	2hrs	Mon-Sun	6	1hr	10 weekly	-	-	-
Wilton Row	(part)		Private	-	-	-	-	-	-	-	-	-	-	-

Summary of Standard Waste & Recycling Collection Services, June 2021			Waste Collection				Recycling Collection			
Street	From	To	Mon-Fri	Sat	Sun	Remedial time	Mon-Fri	Sat	Sun	Remedial time
<b>Albert Gate</b>	Entire		10:00-12:00	-	-	3hrs	Fri 07:00-14:00	-	-	3hrs
<b>Brompton Road</b>	Entire		06:00-07:00 16:00 - 17:00	06:00-07:00 16:00 - 17:00	06:00-07:00 16:00 - 17:00	3hrs	16:00 - 17:00	16:00 - 17:00	16:00 - 17:00	3hrs
<b>Duplex Ride</b>	(North Side)		16:00 - 17:00	16:00 - 17:00	16:00 - 17:00	3hrs	Mon 08:00-14:00, 16:00 - 17:00	16:00 - 17:00	16:00 - 17:00	3hrs
<b>Edinburgh Gate</b>	Entire		-	-	-	-	-	-	-	-
<b>Grosvenor Crescent</b>	(17 & upwards on north side only)		06:00-08:00	-	-	3hrs	Mon 08:00-14:00	-	-	3hrs
<b>Grosvenor Crescent Mews</b>	(27-33 consecutive numbers)		Mon, Thu 09:00-11:00	-	-	3hrs	Mon 07:00-14:00	-	-	3hrs
<b>Knightsbridge</b>	(up to 199 on south side, up to 116 north side (part in RBKC))		06:00-07:00 16:00 - 17:00	06:00-07:00 16:00 - 17:00	06:00-07:00 16:00 - 17:00	3hrs	16:00 - 17:00	16:00 - 17:00	16:00 - 17:00	3hrs
<b>Knightsbridge Green</b>	Entire		06:00-07:00 16:00 - 17:00	06:00-07:00 16:00 - 17:00	06:00-07:00 16:00 - 17:00	3hrs	16:00 - 17:00	16:00 - 17:00	16:00 - 17:00	3hrs



Summary of Standard Waste & Recycling Collection Services, June 2021			Waste Collection				Recycling Collection			
Street	From	To	Mon-Fri	Sat	Sun	Remedial time	Mon-Fri	Sat	Sun	Remedial time
Lancelot Place	(2-8 only)		06:00-08:00	-	-	3hrs	Fri 07:00-14:00	-	-	3hrs
Lanesborough Place	Entire		-	-	-	-	-	-	-	-
Montpellier Street	(2-12? and 2a)		07:00-09:00	-	-	3hrs	Fri 08:00-14:00	-	-	3hrs
Old Barrack Yard	(1 and 2, not 3, 4?)		Mon, Thu 09:00-11:00	-	-	3hrs	Mon 07:00-12:00	-	-	3hrs
Park Close	(east side only)		16:00-17:00	16:00-17:00	16:00-17:00	3hrs	16:00-17:00	16:00-17:00	16:00-17:00	3hrs
Park Lodge	Entire		16:00-17:00	16:00-17:00	16:00-17:00	3hrs	16:00-17:00	16:00-17:00	16:00-17:00	3hrs
Parkside	Entire		16:00 - 17:00	16:00 - 17:00	16:00 - 17:00	3hrs	16:00 - 17:00	16:00 - 17:00	16:00 - 17:00	3hrs
Princes Court	Entire		16:00 - 17:00	16:00 - 17:00	16:00 - 17:00	3hrs	16:00-18:00	16:00-18:00	16:00-18:00	3hrs
Raphael Street	Entire		06:00-08:00	06:00-08:00	06:00-08:00	3hrs	16:00-18:00	16:00-18:00	16:00-18:00	3hrs
Wellington Court	Entire		-	-	-	-	-	-	-	-

Summary of Standard Waste & Recycling Collection Services, June 2021			Waste Collection				Recycling Collection			
Street	From	To	Mon-Fri	Sat	Sun	Remedial time	Mon-Fri	Sat	Sun	Remedial time
<b>William Street</b>	(1,2 & 3 only)		07:00-09:00	08:00-10:00	08:00-10:00	3hrs	Mon 08:00-14:00	-	-	3hrs
<b>Wilton Place</b>	(north side only and east side)		Mon, Thu 09:00-11:00	-	-	3hrs	Mon 08:00-14:00, 15:00-17:00	15:00-17:00	15:00-17:00	3hrs
<b>Wilton Row</b>	(part)		Mon, Thu 09:00-11:00	-	-	3hrs	Thu 08:00-14:00	-	-	3hrs

Tables updated as of 7July2021

## Section 2 Highways Services

	Headings
	Non Confirm Issues

SR /A1 / A2 / B Major Streets  
C / D / E Minor Streets

	Priority / P1
	Non Priority / P2
	Non Priority / P3
	Non Priority / P4

### Highways

Defect Priority	Response time	Action to be taken
<b>1</b>	2 hours	Make Safe or Repair
<b>2</b>	48 hours	Make safe or Repair
<b>3</b>	28 days	Repair
<b>4</b>		Repair (Planned works)

### Lighting

Defect Priority	Response time	Action to be taken
<b>1</b>	2 hours	Make Safe or Repair
<b>2</b>	48 hours	Make safe or Repair
<b>3</b>	7 days	Repair
<b>4</b>		Repair (Planned works)

### Definitions

\* **Inspection Frequency:** denotes the timescale of how much each street is inspected. We currently have monthly, quarterly, 6 monthly and annual inspections that are carried out for each street. The related frequency for each street has been carefully selected as appropriate based on historical volume of enquiries and defects both reported and raised, footfall, key notes of interest such as schools and care homes, functionality, location and type of street.

\*\* **Street Category:** denotes the type of street it falls under. This consists of the following:

#### Carriageway Hierarchy

- SR – Borough Principal Road Network
- A1 – Prestige
- A2 – Special Streets

- B – Very High Traffic volume, Essential services, Major Traffic generators, Very high cyclist volume, resilient network, major bus route, high HGV usage
- C – High Traffic volume, medium traffic generators, high cyclist volume, resilient network, Minor bus route
- D – Medium traffic volume, minor traffic generators, medium cyclist volume, infrequent bus route, medium HGV usage,
- E – Low traffic volume, no traffic generator, low cyclist volume

#### Footway Hierarchy

- A1 – Prestige
- A2 – Special Streets
- B – Very high pedestrian volume, Essential Services, Major Traffic generators, Major bus route
- C - High pedestrian volume, medium traffic generators, Vulnerable users, Shared use, Minor bus route
- D – Medium pedestrian volume, minor traffic generators, infrequent bus route
- E – Low pedestrian volume, no traffic generator

#### Cycleway Hierarchy

- X – Cycle superhighway network
- Y – Quietways (unsegregated cycleways)
- Z – Docking station (designated cycle hire stations and cycle stands)

All inspections are carried out by foot with ‘wall to wall’ routine inspections of the street. This means that both the left and right footway, carriageway and any additional WCC maintained assets on the streets are inspected.

Streets are prioritised based on the street category (as detailed above). The street re-classification process is reviewed based on a number of variables, namely number of reported and issued defects, change in footfall, traffic flow, shopping district changes etc. If a street is deemed to have changed enough based on this details, then it will be either downgraded or upgraded as appropriate.

Category	Defect or Issue	Location	Extent	Detail / Information (Street Classification)	Priority Response
carriageway	carriageway	carriageway	carriageway	carriageway	carriageway
carriageway	pothole / spalling	Whole width	50mm+	SR / A1 / A2 / B	1
carriageway	pothole / spalling	Whole width	100mm +	SR / A1 / A2 / B	1
carriageway	pothole / spalling	whole width	20mm-49mm	C / D / E	4
carriageway	pothole / spalling	whole width	50mm-99mm	C / D / E	3
carriageway	pothole / spalling	whole width	100mm +	C / D / E	1
carriageway	rutting	whole width	20mm+	Any street	4
carriageway	crowning	whole width	50mm +	Any street	4
carriageway	depression	whole width	50mm +	Any Street	4
carriageway	pedestrian crossing	whole width	≥ 20mm	Any street	2
carriageway	missing / defective anti skid	whole width	yes	Any street	4
footway	pothole / "bubbled" mastic / uneven surface/concrete fillet (gap or missing)	whole width	50mm+	Any street	1
footway	pothole / "bubbled" mastic / uneven surface/concrete fillet (gap or missing)	whole width	20mm-49mm	SR/ A1 / A2 / B	2
footway	pothole / "bubbled" mastic / uneven surface/concrete fillet (gap or missing)	whole width	20mm-29mm	C	3
footway	pothole / "bubbled" mastic / uneven surface/concrete fillet (gap or missing)	whole width	30mm+	C	3
footway	pothole / "bubbled" mastic / uneven surface/concrete fillet (gap or missing)	whole width	20mm-29mm	D / E	4
footway	pothole / "bubbled" mastic / uneven surface/concrete fillet (gap or missing)	whole width	30mm+	D / E	4
footway	pothole / "bubbled" mastic / uneven surface/concrete fillet (gap or missing)	whole width	20mm-29mm	D / E	4
footway	tree root damage /sunken covers / coal plates etc / rocking slab or block	whole width	20mm+	SR/ A1 / A2 / B	2
footway	tree root damage /sunken covers / coal plates etc / rocking slab or block	whole width	20mm+	C	3
footway	tree root damage /sunken covers / coal plates etc / rocking slab or block	whole width	20mm+	D / E	4
footway	open joint excluding cobbled surfaces	whole width	20mm+	SR/ A1 / A2 / B	4
footway	open joint excluding cobbled surfaces	whole width	20mm-29mm	D / E	4
footway	open joint excluding cobbled surfaces	whole width	30mm+	D / E	4
footway	open joints on cobbled	whole width	>30mm wide x 50mm deep	Any street	3
footway	Basement flooding (water percolation)	whole width	yes	Any street	2
kerbs	dislodged/ misaligned (vertical displacement to be considered as footway)	whole width	50mm lateral	Any street	4
kerbs	dislodged/ misaligned (vertical displacement to be considered as footway)	whole width	75mm lateral	Any street	3
kerbs	missing	whole width	yes	SR/ A1 / A2 / B	2
kerbs	missing	whole width	yes	D / E	3
kerbs	loose/rocking	whole width	yes	SR/ A1 / A2 / B	3
kerbs	loose/rocking	whole width	yes	D / E	4
iron works	missing cover	whole width	yes	Any street	1
iron works	cracked/broken cover	whole width	yes	Any street	4
iron works	worn/polished cover	whole width	yes	SR/ A1 / A2 / B	4
iron works	leaking cover	gas leak	yes	Any street. Refer immediately to the gas Partnership	N/A
iron works	leaking cover	other leak	yes	report to the appropriate utility Partnership	N/A
iron works	Sunked/ raised cover	whole width	50mm+	Any Street	1

Category	Defect or Issue	Location	Extent	Detail / Information (Street Classification)	Priority Response
iron works	Sunked/ raised cover	footway	20mm+	Any Street	2
drainage	substantial standing water/flooding	whole width		Any street near a pedestrian crossing	1
drainage	substantial standing water/flooding	whole width		SR/ A1 / A2 / B	2
drainage	substantial standing water/flooding	whole width		C / D / E	3
drainage	blocked gully	whole width	yes	Any street	4
drainage	slow running gully	whole width		Any street	4
drainage	foul smelling gully	whole width	yes	Any street	4
drainage	broken gully grating	whole width	whole width	Any street	1
drainage	cracked gully grating	whole width	yes	Any street	4
drainage	missing gully grating	whole width	yes	refer to iron works	1
private forecourt	any hazardous defect	whole width	yes	report to owner	N/A
road markings	faded, worn or missing	Stop line	50% loss	Any street	3
road markings	faded, worn or missing	other markings	50% loss	Any street	4
non- illuminated signs	hazardous damaged / misaligned item	whole width	yes	SR/ A1 / A2 / B	2
non- illuminated signs	hazardous damaged / misaligned item	whole width	yes	C / D / E	3
non- illuminated signs	non-hazardous damaged / misaligned item	whole width	yes	Any street	4
non- illuminated signs	missing/ defective/	whole width	yes	Any street	4
non- illuminated signs	obscured/dirty/ faded information sign	whole width	yes	Any street	4
non- illuminated bollards	hazardous damaged / misaligned item	whole width	yes	Any street	1
non- illuminated bollards	non-hazardous damaged/misaligned item	whole width	yes	Any street	4
safety fences and barriers	hazardous damaged / misaligned item	whole width	yes	Any street	2
safety fences and barriers	non-hazardous damaged/ misaligned item	whole width	yes	Any street	4
highway general	defective/ damaged street name plate	whole width	yes	Any street	4
highway general	defective/damaged street furniture (graffiti and flyposting)	whole width	yes	report to Transportation Commissioning	N/A
highway general	oil/diesel spillage	whole width	yes	report to Waste & Parks	N/A
highway general	presence of ice	whole width	yes	report to Waste & Parks	N/A
highway general	detritus/debris	whole width	yes	report to Waste & Parks	N/A
highway general	fly tip	whole width	yes	report to Waste & Parks	N/A
highway general	defective scaffolding	whole width	yes	report to Building Control	N/A
highway general	defective hoarding	whole width	yes	report to Highway Licensing	N/A
highway general	defective skip	whole width	yes	report to Highways Licensing	N/A
highway general	defective reinstatement	whole width	yes	report to Road Management	N/A
highway general	defective open excavation / defective / damaged utility cabinet obstruction	whole width	yes	report to appropriate utility	N/A

Item	Defect	Location	Extent	Detail / Information (Street Classification)	Priority Response
Lighting	One light out	Any	NA	Any street	2
Lighting	Light flickering or flashing	Any	NA	Any street	2
Lighting	Light too bright	Any	NA	Any street	2
Lighting	Door missing	Any	NA	Any street	1

Category	Defect or Issue	Location	Extent	Detail / Information (Street Classification)	Priority Response
Lighting	Wires exposed	Any	NA	Any street	1
Lighting	Light too dim	Any	NA	Any street	2
Lighting	Light on constantly	Any	NA	Any street	2
Lighting	One of a pair of lamps out	Any	NA	Any street	2
Lighting	Door loose	Any	NA	Any street	2
Lighting	<i>Up Lighter damaged</i>	Any	NA	Any street	2
Lighting	Sign out	Any	NA	Any street	2
Lighting	Belisha Beacon out	Any	NA	Any street	2
Lighting	Wire hanging	Any	NA	Any street	1
Lighting	Lamppost giving electric shock	Any	NA	Any street	1
Lighting	Hole in lamp post	Any	NA	Any street	2
Lighting	Twisted Sign	Any	NA	Any street	2
Lighting	Ground pit damaged	Any	NA	Any street	1
Lighting	Lamp post knocked down	Any	NA	Any street	1
Lighting	Damaged Lantern	Any	NA	Any street	1
Lighting	Damaged/Missing Sign	Any	NA	Any street	2
Lighting	Lamp loose on its post	Any	NA	Any street	2
Lighting	Lamp post leaning slightly	Any	NA	Any street	2
Lighting	Lamp post leaning severely	Any	NA	Any street	1
Lighting	Damaged/Missing Bollard	Any	NA	Any street	2
Lighting	RTC attendance	Any	NA	Any street	1
Lighting	More than three consecutive lights out	Any	NA	Any street	1

Objective	Performance Requirement	Response to Defects		
		Category 1		Category2
		Hazard Mitigation (if necessary)	Permanent Remedy	Permanent Repair
Traffic Signs-Includes all Illuminated traffic signs, Illuminated Bollards, Belisha Becons				
Signs are clearly visible at all times, clean and operational	Signs are clean, clearly visible and free from structural and electrical defects. Identification marks are provided, correctly located, visible, clean and legible. Coefficient of retro reflectivity is greater than 144 cd/lx/m2 for Class 1 material and 40cd/lx/m2 for Class 2 material Obsolete and redundant signs are removed or replaced as appropriate Visibility distances meet the requirements as set out in TD25 Sign information is of the correct size, location, type, and wording to meet its intended purpose and any statutory requirements Structures supporting large signs are inspected in accordance with BD63 All structures and elements of the signing system are kept clean and have clear access provided sign lighting is fully operational	2 hrs	2 Working days	10 Working days
Sign information is complete and correct				
Signs are structurally and electrically sound				
Lighting equipment to signs is operational and has clear access				
Power supply faults are rectified expeditiously	Private cable faults to be rectified	NA	10 Working Days	"10 Working days
	District Network Operator supply faults are reported to the DNO and the Provider liaises with the DNO and pursues their rectification as a matter of priority. DNO has agreed Guaranteed Standards of Performance (GSOP) in which they must repair each type of fault	Reported within 1day	Within GSOP	Within GSOP
Public Lighting – includes all Public Lighting units whether mounted on columns, walls, as floodlighting				
Appropriate uniform lighting is in place along the highway	or, which by virtue of incipient defects give rise to the likelihood of unacceptable lighting quality. Such as:		2 working days	2working days
	3 or more consecutive outages on lighting units up to and including 12m mounting height	24 hrs		
	1or more outages either side of a pedestrian crossing	NA		
	1or more outage opposite or immediately adjacent to a road junction	NA		
	Private supply failure to 3 or more consecutive lighting units	24 hrs		
DNO power supply faults are rectified expeditiously	District Network Operator supply faults are reported to the DNO and the Provider liaises with the DNO and pursues their rectification as a matter of priority. DNO has agreed Guaranteed Standards of Performance (GSOP) in which they must repair each type of fault	Reported to DNO within 2days	Within GSOP	Within GSOP
Continuous safety and integrity of the lighting system	Over the Public Lighting Network, 97% of lights are functioning correctly at all times.	NA	2 working days	2 working days
	Lanterns are clean	NA		
	Lighting units are free from accidental damage or vandalism	2 hrs		
	Columns are vertical. Correctly founded, visually acceptable and structurally sound	2 hrs		



## Explanatory notes

The tables in this section reflect the investigation criteria and response times operated by the City Council. These are dictated by the City Council's Risk Register which assesses the impact of any defect against the likelihood of danger arising from it. This allows the Lead Council or Council to prioritise the spending of available funds effectively.

Highways Services comprise highway maintenance services and highway lighting services.

### Highway Maintenance Service

This includes maintenance falling within the following description:

- Reactive: responding to inspections, complaints or emergencies
- Routine: regular consistent schedule for patching, cleaning, landscape maintenance and other activities
- Programmed: planned schemes, primarily of resurfacing, reconditioning or reconstruction
- Regulatory: inspecting and regulating the activities of others

### Reactive Maintenance

The requirement for reactive maintenance can arise in one of two ways:

1. A customer calls the Environment Action Line and reports a carriageway, footway or street furniture defect. Enquiries are logged and directed through the Highway Maintenance software (Confirm) to the Service Providers. Urgent enquiries are attended within 2 hours of the enquiry. Non urgent enquiries are inspected by the Road Management team and a job is raised with our Service Provider if required.
2. A Road Management Inspector finds a defect during a programmed inspection (every publicly-maintained highway is inspected annually, six monthly, quarterly or once a month depending on priority) and orders the work.

Calls to the Service Provider are prioritised by the Highway Helpline staff based on criteria provided by the city council's Highways and Public Realm service. The action taken depends on the criteria below:

**Category 1 defects** (response in or under 48 hours) - these are defects which are deemed to represent an immediate danger to the public or which could result in significant damage to property. Category 1 defects are sub-divided into:

- Priority 1 2 hours to make safe
- Priority 2 48 hours to make safe or repair

**Category 2 defects** (response in excess of 48 hours) - these are defects which have a lower risk and are likely to worsen in the near future to a Category 1 defect.

Category 2 defects are sub-divided into:

- Priority 3 28 days to repair
- Priority 4 Repair during the next available programme, or schedule more detailed inspection, or review condition at next inspection (subject to budget)

### Routine Maintenance

Routine maintenance includes:

- drainage systems- cleansing and repair
- fences and barriers - repair
- traffic signs and bollards - cleansing and repair
- road markings and road studs - replacement
- non-illuminated street furniture- clean and paint
- benches - clean and varnish

The frequency of routine maintenance is dependent on funding but aims to achieve the standards set out in the table below.

Routine Maintenance Activities		
Work		Service Level
Road Markings (Highways) - Repaint / Refresh	4-yearly	4-yearly
Road Markings (Highways) - Replacement	4-yearly	12-yearly
Road Markings (Parking)		<u>Yellow Lines</u> Zone E, F, G- refresh every year Zones A, B, C, D, H -once every 3 years <u>Bay Markings</u> Zones E, F, G- refresh every year Zones A, B, C, D, H - once every 3 years <u>Kerb Blips</u> Refresh all 3 x times a year
Cleaning and painting of street furniture (pedestrian guard rails, barriers, signs, bollards and benches)		Benches -Annual clean and re-paint Other street furniture- 4-yearly clean and re paint
Maintenance of gates		Annual maintenance. Re-painting: every 3rd year
Flags and flagpoles		Three times a year wash and clean (every four months)
Drainage		<ol style="list-style-type: none"> <li>1. A minimum annual routine visit to each and every gully or drainage asset</li> <li>2. An agreed, evaluated and appraised intelligence based targeted maintenance gully programme based upon a risk management approach. Gully cleaning at a higher frequency to 'critical locations' and a lower frequency to other locations based upon priority and risk.</li> </ol>

### Programmed Maintenance

It is not possible to set standards for when carriageway and footway resurfacing will be undertaken as the inclusion of a scheme in the approved programme will depend on its assessed priority and on the budget available.

The Lead Council has adopted a Value Management process to determine which areas of footway and carriageway are to be included in the annual capital programme. This process starts in the summer of each year when an Annual Condition Survey (ACS) is carried out based on industry agreed practice. The survey results in a Condition Index (CI) for every footway and carriageway. A high CI means the surface is in poor condition and vice versa.

In addition to the ACS survey results, the Value Management process takes into consideration a range of factors e.g. Visual Appearance, Customer Reports and Maintenance History when deciding how to spend the budget.

The programme of schemes is subject to a Cabinet Member decision and is published on the council's website. The list of ACS survey scores, Value Management scores and provisional programme of works is typically published in April each year.

### Regulatory work

This includes:

- keeping a highway register
- management of utilities- utility companies are obliged to meet the minimum standards set out in the Code of Practice published under the New Roads and Street Works Act 1991
- licenses for highway occupation
- other regulatory functions - encroachment, illegal signs, etc

### Highway Lighting Service

This includes reactive maintenance, routine maintenance and a renewal and improvement programme of the stock of electrical/lit traffic signs and public lighting.

### Reactive Maintenance

The system for reactive maintenance rectifies defects identified from inspections, other reports or complaints, which include the following:

- lamp change
- control gear replacement
- lantern (or part) replacement
- operational control system, (PECU, Timeclock, Remote Monitoring unit)
- circuit protection replacement I upgrade as required
- internal wiring
- doors and door locks
- paint and number as required
- safety check for electrical and structural issues
- electrical service I connections
- fitting of fault plates
- all good housekeeping work (e.g. -greasing locks, aligning sign plates, refixing doors etc)

Report It online <https://www.westminster.gov.uk/report-it>

or call Environmental Action Line 0207 641 2000

### Routine Maintenance

The system of routine preventative maintenance includes:

- clean and check
- cyclical lamp change as required
- cyclical painting as required
- cyclical structural testing as required
- cyclical electrical testing as required
- assessment of asset condition
- all good housekeeping work (e.g. -greasing locks, aligning sign plates, refixing doors etc)
- identify any items that represent a significant deterioration from the required condition preventing an item from acting in the intended manner that maybe the result of damage or that may be likely to increase the rate of deterioration of another item or cause an unintended hazard or nuisance.

### Responding to Defects

Defects identified through reactive and routine maintenance checks categorised and rectified according to the standards summarised below.

**Category 1** defects are those, which require prompt attention because they represent an immediate or imminent risk to safety (2 hours).

**Category 2** defects are all other defects (2 -10 working days).

Where the fault rests with the Network Operator supply, this can take up to 40 days.

#### Renewal and Improvements

It is not possible to set standards for when public lighting will be renewed or improved as the inclusion of a scheme in the approved programme will depend on its assessed priority and on the budget available.

Schemes are identified using the Value Management process adopted for lighting, which reviews the structural and electrical condition of street lights across the City, and by taking into account other factors such as lighting standards, crime levels and maintenance records.

The programme of schemes is subject to a Cabinet Member decision and is published on the council's website. A list of provisional programmes of works is typically published in April each year.

#### Highways Inspections

Streets are inspected weekly. These "wall-to-wall" inspections are carried out on foot by dedicated lighting scouts with any defects found logged through live handheld devices.

## Section 3

### Neighbourhood Problem Solving and Community Engagement Services

#### 1 NEIGHBOURHOOD WORKING

The city is divided into three strategic areas to deliver a more integrated neighbourhood model way of working. These areas contain a wider range of multi-disciplinary officers, allowing for a holistic approach to the management of the neighbourhood, and focus on local and strategic priorities. Each area is managed by a Head of Service overseeing governance and management arrangements and NVEC is covered by the Central Area.

The areas are divided into three smaller neighbourhood areas and each of these areas in turn are covered by a multidisciplinary team of officers including City Inspectors, EHOs and Neighbourhood coordinators who work with stakeholders, other services and partners to develop sustainable solutions and deliver against local priorities.

#### 2 Integrated Street Engagement Unit (ISEU)

The unit brings together Lead Council resources of dedicated City Inspectors and a Neighbourhood Coordinator with local Police Teams and externally commissioned services, such as outreach, mental health, and substance misuse services. These teams work together in a formal partnership structure to tackle challenges associated with Westminster's street population such as begging, open drug-taking and other street-based anti-social behaviour.

The team works closely and in parallel with key members of the Rough Sleeping and Public Health teams. Further support and expertise is provided by a range of key personnel from across the Lead Council and partner organisations.

## Section 4 Contacting Us

### **Report It**

*Keeping our streets safe and clean is a top priority. If you experience a problem, such as noise, dumped rubbish, missed recycling or rubbish collection, or planning issues.*

The quickest way to have an issue resolved is by reporting it online  
<https://www.westminster.gov.uk/report-it>

For an immediate response contact the **Environmental Action Line** 0207 641 2000

You can report online or through the Environmental Action Line *issues/faults/defects with:*

***Cleansing & Waste*** ie: *footway flushing, street sweeping, rubbish, litter bins, commercial waste, dirty footways/bins/streets*

***Highways:*** ie *roads, pavements, carriageway or footways, highways lighting, highways repairs*

***Neighbourhood Working & Problem Solving*** i.e *anti social behaviour, environmental health issues including noise, problems with pests/food safety, health & safety, trading standards*

**Communication with BIDS** Routine maintenance/response to defects/improvements responded to those who raised the job. Under GDPR we cannot share details of those who may have raised other enquiries. Major works programmes are circulated in advance and we will ensure that the BID Partnership is included on the all major maintenance and scheme information that is circulated monthly.

### SCHEDULE 3 – STANDARD SERVICES: COUNCIL

List of streets in the BID

Street	Inspection Frequency*	Street Category**
BROMPTON ROAD (1-207 South side) (2-184 North side)		
109-125 KNIGHTSBRIDGE - HARVEY NICHOLS, SW1X 7RJ		
101 KNIGHTSBRIDGE - SHERATON PARK TOWER, PARK TOWER HOTEL, SW1X 7RN		
101 KNIGHTSBRIDGE - PARK TOWER CASINO, SW1X 7RN		

List as of 27/07/21

The Standard Services consist of:

1. Cleansing Services as set out in Section 1
2. Highways Services as set out in Section 2
3. Neighbourhood Problem Solving and Community Engagement Services as set out in Section 3
4. Contact Us

### Section 1 Cleansing Services

Summary of Standard Street Cleansing Services, July 2021			Street Sweeping				Litter Bins: Emptying &			
Street	From	To	Days covered	Min: No: daytime shifts	No: evening shifts	No: night shifts	Response time	Days covered	Min: frequency per day	Response time
<b>Brompton Road</b>	Thurloe Place - Montpelier Street(N) Pelham Street to Thurloe Place Pelham Street to Thurloe Place		Monday to Sunday	1	1	1	1 hour	Monday to Sunday	2	2 hours
<b>Knightsbridge</b>	Sloane St to Seville St		Monday to Sunday	1	1	1	1 hour	0		
<b>Brompton Road</b>	Length 3155.66									

Summary of Standard Street Cleansing Services, January 2021			Street Sweeping				Litter Bins: Emptying &			
Street	From	To	Days covered	Min: No: daytime shifts	No: evening shifts	No: night shifts	Response time	Days covered	Min: frequency per day	Response time
<b>Brompton Road</b>	Thurloe Place - Montpelier Street(N) Pelham Street to Thurloe Place Pelham Street to Thurloe Place		Monday to Sunday	1	1	1	1 hour	Monday to Sunday	2	2 hours
<b>Knightsbridge</b>	Sloane St to Seville St		Monday to Sunday	1	1	1	1 hour	0		



Summary of Standard Street Cleansing Services, January 2021			Street Sweeping				Litter Bins: Emptying &			
Street	From	To	Days covered	Min: No: daytime shifts	No: evening shifts	No: night shifts	Response time	Days covered	Min: frequency per day	Response time
Brompton Road	Length 3155.66									

Kensington and Chelsea Council's area is divided into zones for the purposes of the Waste Contract, as detailed in the below table.

Brompton Road is categorised as a zone Z street. Zone Z typically covers town centres, shopping centres, shopping streets, major transport centres, piazzas, public squares and other public meeting places.

In respect of zone Z streets, the side streets that are adjacent to the zone Z streets shall be cleansed to the same standard as the zone Z streets for a length of 20 metres from the point where the streets run off from the zone Z streets.

Summary of Standard Waste & Recycling Collection Services, July 2021			
Zone	Grade Required after Cleansing	Response time to restore land to correct cleanliness standard	Response times applicable
Z	A	From any grade: 1 hour	Response times are applicable at all times
1	A	Grade B: 2 hours Grade C: 1 hour Grade D: 1 hour	Response times are applicable between 6:00 and 23:00
2	A	Grade B: 2 hours Grade C: 1 hour Grade D: 1 hour	Response times are applicable between 6:00 and 20:00

Summary of Standard Waste & Recycling Collection Services, January 2021			
Zone	Grade Required after Cleansing	Response time to restore land to correct cleanliness standard	Response times applicable

Z	A	From any grade: 1 hour	Response times are applicable at all times
1	A	Grade B: 2 hours Grade C: 1 hour Grade D: 1 hour	Response times are applicable between 6:00 and 23:00
2	A	Grade B: 2 hours Grade C: 1 hour Grade D: 1 hour	Response times are applicable between 6:00 and 20:00

Tables updated as of 27.7.2021

## **Section 2 Highways Services**

Kensington and Chelsea Council has no maintenance responsibilities, to the frontages listed within the Brompton Road BID Boundary.

## **Section 3 Neighbourhood Problem Solving and Community Engagement Services**

Kensington and Chelsea Council responds to Anti-Social Behaviour (ASB) and street-based issues via multi-agency meeting arrangements and joint working.

### **Response to vulnerable victims of Anti-Social Behaviour (ASB) and vulnerable locations:**

- Managed via a monthly multi-agency problem solving forum – Joint Action Group (JAG).
- Co-chaired by Senior Community Safety Officer and Neighbourhoods Police Inspector; core membership includes Housing Management Services, RSLs, MH services, ASC, Safeguarding, D&A services, Victim Support and local policing teams – other partners are invited on a case by case basis.
- The purpose of the meeting is to problem solve complex cases, agree actions as a group and review the actions and outcomes at the next meeting.

### **Response to street-based ASB and enviro-crime:**

- There are a number of street-based teams operating in the borough including the Community Wardens, CEOs (waste and street scene enforcement), Street Population Outreach Team (rough sleeping and begging) and EHOs (environmental health). Parks Police operate in the parks and open spaces only.
- A weekly partnership tasking meeting is held to share information and task the Council's street-based teams and police to hot spot areas and problem premises.
- Membership includes, Community Safety, Licensing, Noise Nuisance, Waste and Street Scene Enforcement, Environmental Health, Wardens, Parks Police, Housing Management Services, Community Engagement, Street Population Outreach Team, Detached and Outreach (young people's engagement), Markets, the Council funded Policing Team (CPT) and Neighbourhoods Police Inspector.

The Community Wardens carry out joint patrols with the CPT and local neighbourhood police officers and Council teams on a regular basis.

## Section 4 Contacting Us

Postal Address:

Kensington and Chelsea Council

Town Hall

Horton Street

London W8 7NX

Telephone: 020 7361 3000

Fax: 020 7938 1445

Email: [information@rbkc.gov.uk](mailto:information@rbkc.gov.uk)

[RBKCustomerservices@rbkc.gov.uk](mailto:RBKCustomerservices@rbkc.gov.uk)

Hours: Monday to Friday: 8.30am to 5pm